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**1. Reinstatement: DSOs: Notify students of the 5-month deadline; help with recommendation**

- Need completed SEVIS Form I-20 indicating the DSO's recommendation for reinstatement:
- Has not been out of status for more than 5 months at the time of filing (or show failure to file within the 5 month period was the result of exceptional circumstances and that the student filed the request for reinstatement as promptly as possible under these exceptional circumstances);
- No repeated willful violations;
- Is currently pursuing, or intending to pursue, a full course of study in the immediate future at the school that issued the Form I-20;
- No unauthorized employment;
- Is not deportable on any ground other than violation of status;
- Detailed showing that a) the violation of status resulted from circumstances beyond the student's control. Examples: serious injury or illness, closure of the institution, a natural disaster, or inadvertence, oversight, or neglect on the part of the DSO; **or** b) the violation relates to a reduction in the student's course load that would have been within a DSO's power to authorize, and that failure to approve reinstatement would result in extreme hardship to the student.
- Favorable decision: CIS endorses the student's copy of Form I20. If a non-SEVIS school, the school copy will be forwarded to the school. If the Form I-20 is from a SEVIS school, the adjudicating officer will update SEVIS to reflect the Service's decision. Student cannot appeal the decision.

**2. J-1 Students: DSO: Advise student to get legal advice re waivers/fulfilling the two years.**

- plan early
- advisory opinions
- keeping IAP66/DS2035 long term
- last residence/meeting the 2- year requirement
- needed for H, L and green cards

**3. Self-Sponsorship for Green Cards. Get legal advice re:**

- EB1 – extraordinary ability
- EB2 – exceptional ability/national interest waivers
- EB5 – (wealthy) entrepreneurs – commercial collaborations, spin-offs, private
- Family based